

January 6, 2020

The Carroll County Board of Supervisors held their Annual Organizational Meeting and their regular monthly meeting on January 6, 2020 in the Board Meeting Room of the Carroll County Governmental Center.

Members Present:

Rex L. Hill
Dr. Tom Littrell
Phillip McCraw
Robbie McCraw
Joe Webb

Staff Present:

Cellell Dalton, County Administrator
Steve Durbin, County Attorney
Crystal Adams, Administrative Coordinator
Michelle Dalton Keith Schlabach
Ronald Newman

Other:

Several citizens

CALL TO ORDER

Mr. Dalton called the meeting to order.

ELECTION OF CHAIRMAN

Mr. Hill nominated Joe Webb for Chairman.

Mr. Robbie McCraw made a motion to close nominations.

Roll call vote was as follows:

AYES: Rex Hill
 Robbie McCraw Tom Littrell
 Phillip McCraw

NAYS: None

ABSTAIN: Joe Webb

ABSENT: Tracy Moore

ELECTION OF VICE CHAIRMAN

Mr. Phillip McCraw nominated Rex Hill for Vice Chairman.

Mr. Robbie McCraw made a motion to close nominations.

Roll call vote was as follows:

AYES: Joe Webb
 Robbie McCraw Tom Littrell
 Phillip McCraw

NAYS: None

ABSTAIN: Rex Hill

ABSENT: Tracy Moore

RULES AND PROCEDURES & CODE OF ETHICS

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to approve the Rules and Procedures and Code of Ethics.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

SET MEETING TIME, DATE AND LOCATION

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to hold two meetings per month as presented with the 1st meeting beginning at 4:30 p.m. and the 2nd meeting beginning at 7:00 p.m.

January	6	Monday	Board Room
January	27	Monday	Board Room
February	10	Monday	Board Room
February	24	Monday	Board Room
March	9	Monday	Board Room
March	23	Monday	Cana
April	13	Monday	Board Room
April	27	Monday	Board Room
May	11	Monday	Board Room
May	26	Tuesday	Dugspur
June	8	Monday	Board Room
June	29	Monday	Board Room
July	13	Monday	Board Room
July	27	Monday	Board Room
August	10	Monday	Board Room
August	24	Monday	Pipers Gap
September	14	Monday	Board Room
September	28	Monday	Board Room
October	13	Tuesday	Board Room
October	26	Monday	Laurel
November	16	Monday	Board Room
November	30	Monday	Board Room
December	14	Monday	Board Room
December	28	Monday	Board Room

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Dr. Littrell noted that there are a couple dates that he will be out of town.

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AMB

Mr. Dalton stated that you have a copy of the billing procedures for Fire & Rescue. We have discussed looking to increase collections and we have requested AMB to discuss the billing practices.

Mr. Tassi told that what we are collecting for the county is pretty healthy. When it comes to medical billing what you get depends on who the person is insured by. In 2019 we collected \$1,557,337 and that was based on 3898 transports. That works out to about \$399 per transport and that is healthy. We work with about 25 services in Virginia and the average we are collecting for them is \$330 per transport. In general, when it comes to the billing process and trying to collect it varies. Once it goes to collections there is not a high rate of it being collected. Your ambulance billing fees are slightly lower than the national average but consistent within the state. If you look at changing your rates it will only apply to those with commercial insurance.

Mr. Dalton asked out of the 3898 do you have a break down of how many were Medicaid, commercial or how many did not pay.

Mr. Tassi replied that he can get those exact numbers but doesn't have them right now.

Mr. Dalton asked how we go about changing the rates.

Mr. Tassi replied the Board would set those and once we have them that is what we start charging. I don't want to tell you where to set them because that is how I get paid. Medicare and Medicaid will always pay the same set amount.

Mr. Hill asked about when there is a refusal. I think we charge \$100.

Mr. Tassi replied that those are items that are not covered by insurance and they are an out of pocket expense. It is billed out three times and then it comes to you to say that it is still outstanding.

Mr. Dalton mentioned that the contract is up in February and there are probably some things we would like to sit down and talk about.

Mr. Durbin replied that he would like to review and make some adjustments.

Mr. Tassi responded that you have my word that we will discuss the contract without having the 3 years kicking in. I will do some research on the stats and get those to you.

CITIZENS TIME

William Hurst with the Genealogy Club asked for an extension of both leases that they currently have for 10 years. We assume that our lease continues until a new lease is written and therefore, we control the old meeting room until that time.

Mr. Hill stated that the former County Administrator allowed another group to use that room. We had a good discussion with them, but we will need to make a determination on what to do with the other room.

Mr. Robbie McCraw made a motion, seconded by Mr. Hill to table until the next meeting and look at the legal terms of the lease.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell

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Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Maurine Mills stated that Mr. Webb and Mr. Moore came to speak to a group at Laurel Fork. At the same time as the meeting one of our neighbors experienced an emergency and ended up not making it. It took 17 minutes for EMS to arrive and the amount of time may not have made a difference, but it may have. I am asking you to consider providing 24-hour service. The need has been great but now it is dire. The approved FY2020 budget has expenditures that could be better used for the citizens in our county, such as Economic Development.

Mr. Webb responded that he toured Laurel Fork Fire and they are ready to go, the only thing we need is money. I received an email from Mr. Shropshire and they are having a meeting on Saturday to get some volunteers active. The big thing right now is the money. A meeting was held with the volunteer rescue squads to see what we can do to improve. We will keep on working and see what we can do. I am looking into pay per call and possibly a fire rescue tax. I hope that by February 10th we have an answer.

Jennifer Buckland stated that her mother is receiving a non-user fee from the PSA. The land the water is on nor the mobile home that she lives in is hers. She did not ask for the water and does not use it. Her bill this month is \$1036.87 with the non-user fee of \$18.90. She will never get out from under this. I have talked to the PSA and they say there is nothing they can do about it.

Mr. Webb replied his understanding was that non-user was supposed to drop to \$6 per month. The rates are way off, and PSA is not self-sufficient, we have to do something to fix that. I promise as Chairman to do something about it soon.

Mr. Hill responded that they need to have something in place for those who cannot pay.

Mr. Dalton replied that the PSA can hold a Public Hearing to set rates and they can do an elderly tax relief with a sliding scale rate based off of income. That is a PSA issue that they will need to address.

PUBLIC HEARING – E-911 ORDINANCE AND AGREEMENT

Mr. Webb opened the Public Hearing at 6:26 p.m.

Mr. Durbin passed out a revised ordinance that is tailored to Carroll instead of all three localities. This would adopt the new joint service agreement and the reason is the statutes have changed over the years and some things have been repealed.

Ms. Jolena Young stated that it does not change how we have been operating, it will just update to current code.

Mr. Hill asked if the budget is increased Carroll doesn't have any say except for the two members.

Ms. Young replied that is correct. You have one board member and one administrative person. We do our budget draft in January and once the Commission has approved it then we send the appropriation requests to each of you. We have cut a lot and that is how we have maintained a level budget for a couple years. We look for ways to reduce costs.

Mr. Hill asked if it is based on population.

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Ms. Young replied that it used to be based on landline phones but right now we have decided on population.

Mr. Durbin responded that any member could withdraw upon a 180 days' notice.

Ms. Young replied that it was rewritten that no equipment can be removed that would cause the 911 system not to work.

Mr. Webb closed the Public Hearing at 6:37 p.m.

Dr. Littrell made a motion, seconded by Mr. Phillip McCraw to approve the amended ordinance and the Joint Services Agreement.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	

NAYS: None

ABSENT: Tracy Moore

PAYMENT OF INVOICES

Mr. Robbie McCraw made a motion, seconded by Mr. Rex to approve the invoices as presented.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	

NAYS: None

ABSENT: Tracy Moore

MINUTES OF PREVIOUS MEETING

Mr. Hill made a motion, seconded by Dr. Littrell to approve the minutes of the previous meetings on November 26, 2019 and December 9, 2019.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
	Robbie McCraw	Tom Littrell
	Phillip McCraw	

NAYS: None

ABSENT: Tracy Moore

CONSENT CALENDAR

Mr. Robbie McCraw made a motion, seconded by Dr. Littrell to approve the Consent Calendar.

Roll call vote was as follows:

AYES:	Rex Hill	Joe Webb
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RESOLUTION – NATIVE AMERICAN INDIANS

Mr. Hill made a motion, seconded by Mr. Phillip McCraw to approve the resolution regarding a Holiday for Native American Indians.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

ABSTAIN: Dr. Littrell Robbie McCraw

SOCIAL SERVICES ADJUSTMENT

It is the consensus of the Board to table this until next meeting to gather more information.

PUBLIC HEARING REQUEST

Dr. Littrell made a motion, seconded by Mr. Hill to hold a Public Hearing during the next meeting regarding the Plat Vacation for the undeveloped portion of the Hanks Subdivision.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

COMMITTEE APPOINTMENTS

Dr. Littrell made a motion, seconded by Mr. Hill to reappoint Chris Goad to the Recreation Commission.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to table the remainder of the Recreation Commission appointments until next meeting.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

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ABSENT: Tracy Moore

Mr. Robbie McCraw made a motion, seconded by Mr. Phillip McCraw to reappoint Rex Hill to CLEO.

Roll call vote was as follows:

AYES: Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

ABSTAIN: Rex Hill

Mr. Robbie McCraw made a motion, seconded by Phillip McCraw to appoint Rex Hill to the SWA.

Roll call vote was as follows:

AYES: Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

ABSTAIN: Rex Hill

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to table to other SWA Appointment until the next meeting.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to appoint Tracy Kochel to CPMT.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Mr. Hill made a motion seconded by Dr. Littrell to appoint Doug Winesett to PSA.

Roll call vote was as follows:

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AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Mr. Hill made a motion, seconded by Mr. Phillip McCraw approved to appoint Robbie McCraw to PSA.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Tom Littrell Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

ABSTAIN: Robbie McCraw

Mr. Hill made a motion, seconded by Mr. Phillip McCraw to table the last PSA appointment until next meeting.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Tom Littrell Robbie McCraw
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

CSA AUDIT

Mr. Robbie McCraw made a motion, seconded by Mr. Rex Hill to accept the CSA Audit.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

VDOT – SMART SCALE

Bob Martin presented pictures of proposed roads to the Board regarding suggestions for the VDOT Smart Scale Projects.

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to approve submission of the two major and one minor project presented by Mr. Martin as well as the Crossing at CCHS, Sidewalk on 221/58 to the High School, Crossover on Rt. 58 towards Faddis Hill and a Crossover on Rt. 58 near DMV to VDOT and get their recommendation.

Roll call vote was as follows:

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AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

BOARD MEMBER COMMENTS

Mr. Webb thanked the Board for electing him Chair. I wish everyone a Happy New Year. The County is working toward the issues that we have.

Mr. Phillip McCraw thanked everyone for coming out. I appreciate Mr. Webb and Mr. Hill.

Dr. Littrell wished everyone a Happy New Year. I want to clarify some of the PSA questions. The bill was \$18 per month because she had a meter. I don't disagree that rates need to be checked. I would like to look at continue working with the Training Center and what our options may be. In the past we received a grant for Pole Projects, and I haven't heard about this in a while. We don't have a grant writer and I feel like this is something we should look at. I'm not sure if DMV stops have been started but if not, I think we need to relook at County stickers.

Mr. Robbie McCraw congratulated Mr. Webb and Mr. Hill. We need to go back and look at County stickers. I have been approached about getting meetings back on live stream. We serve the people of this County and I have never turned someone down to listen, but I ask that you be respectful.

Mr. Hill stated that we already require the fee for the County sticker so is all we have to do is purchase them?

Mr. Durbin stated that there was an ordinance to do that.

Mr. Hill mentioned that there is a lot of work going toward and the budget is going to be tough.

COUNTY ADMINISTRATOR COMMENTS

Mr. Dalton requested an RFP for Solid Waste Collection. Our current agreement has been rolled over for several years and the RFP would include service for the Cana Refuse Site.

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to advertise a Request for Proposals for Solid Waste Collection.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Mr. Dalton stated that we have an upcoming meeting regarding the budget, and we need to appoint a Budget Committee.

Mr. Phillip McCraw made a motion, seconded by Dr. Littrell to appoint Mr. Rex Hill and Mr. Robbie McCraw to the Finance Committee.

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Roll call vote was as follows:

AYES: Joe Webb Phillip McCraw
Tom Littrell

NAYS: None

ABSTAIN: Rex Hill Robbie McCraw

ABSENT: Tracy Moore

Mr. Dalton advised that we met with the School Board, Commissioner and Treasurer last month to look at the revenue and where we stand. It is apparent that we are not going to meet our revenue projection. I request that the Board allow the Finance Committee and myself to pose budget reductions at the next Board Meeting then have a Public Hearing on that. We cannot continue our current spending rates. The School Board is looking at a couple things. Their ADM is below last years which will cost them about \$300,000 from the state and our budget was based off of that ADM also. I would ask that we go ahead and set a public hearing for February for Budget Adjustments.

Mr. Rex Hill made a motion, seconded by Mr. Robbie McCraw to hold a public hearing on February 10, 2020 on Budget Adjustments.

Roll call vote was as follows:

AYES: Joe Webb Phillip McCraw
Tom Littrell

NAYS: None

ABSTAIN: Rex Hill Robbie McCraw

ABSENT: Tracy Moore

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711

Supervisor Rex Hill made a motion, seconded by Mr. Robbie McCraw, to enter into Closed Meeting under Section 2.2-3711- (A1, A5, A8).

1. Discussion or consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.

5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

COME OUT OF CLOSED SESSION

Mr. Rex Hill made a motion to come out of Closed Session. Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABENST: Tracy Moore

CERTIFICATION OF CLOSED SESSION

Mr. Rex Hill made a motion to certify Closed Session with the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

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PUBLIC HEARING – WATER & SEWER ORDINANCE

Mr. Hill made a motion to advertise for a Public Hearing on amendments to the Water and Sewer Ordinance to be held on January 27, 2020.

Mr. Robbie McCraw seconded the motion.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

EXEMPT EMPLOYEES

Mr. Hill made a motion, seconded by Mr. Robbie McCraw to bring any employee at the Department Head level that is currently exempt to the minimum pay level as defined by the Department of Labor and to also bring anyone who meets the exempt status be declared exempt according to the Department of Labor standards.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

ADJOURNMENT

Mr. Robbie McCraw made a motion to adjourn.

Roll call vote was as follows:

AYES: Rex Hill Joe Webb
Robbie McCraw Tom Littrell
Phillip McCraw

NAYS: None

ABSENT: Tracy Moore

Chairman